

**Secondary Education Quality & Access Enhancement Project (SEQAEP)
INSTITUTION INFORMATION FORM: YEAR 2016**

EIIN No:

Institute Name:

Upazila Name:

District Name:

Post Office :		Post Code :	
Name of Head of the Institution :			
Mobile (Headteacher/Super) :		Phone :	
E-mail :			

2. Bank Account Information :

	Bank Name	Branch Name	Branch Code	Account No.
Tuition Account				
PTA Account				

3. Institution Type : Boys Girls Co-education

4. Class wise Section and Enrolled Student : AY 2016

Class	No. of Section	Boys		Girls		Total
		PMT	NON-PMT	PMT	NON-PMT	
VI						
VII						
VIII						
IX						
X						

5. Best Student Achievement Award for 2016 (in case of co-education both first boy and first girl will get Best Student Achievement Award. But in case Non-co-education, only the first boy or the first girl will be awarded)

Class	Student's Name (CAPITAL LETTER)		Class Roll	PMT ID (if any)
VII	1st Boy			
	1st Girl			
VIII	1st Boy			
	1st Girl			
X	1st Boy			
	1st Girl			

6. SMC and PMT Data : 2015

	No. of Meeting held in 2015	No of Members (Male)	No of Members (Female)
SMC			
PTA			

7. Please tick appropriate one : PTA-Functioning PTA-Non-Functioning

Note :

- a. The purpose of this form is to collect information of enrollments, PMT Students, 1st Boys and 1st girls, SMC and PTA
- b. The Head of the institution will fill up the form based on accurate data as per school records by2016;
- c. Data given should matched with Register books & records;
- d. In table 5 the students of class IX (Boys and Girls) will be selected on the basis of obtaining GPA-5 in JSC/JDC Examination.

(No amendments is acceptable after the date)

[I solemnly declare that the information provided above is correct]

_____ Sign & Seal of USEO	_____ Sign of SMC/MMC	_____ Sign of PTA Representative	_____ Sign & Seal of Institution Head
Mobile No.	Mobile No.	Mobile No.	Mobile No.